



GLOBAL HANDS-ON MUSCULOSKELETAL
MRI & ULTRASOUND MINI FELLOWSHIP COURSE
FOR RADIOLOGISTS

2023

DATE: 10TH TO 13TH MAY 2023

VENUE: HOTEL MAYA, JALAN AMPANG, KUALA LUMPUR
(100M FROM TWIN TOWERS IN GOLDEN TRIANGLE)

Accreditation :

This course has been accredited 20 CPD points by National Specialist Register (Event ID: 21815)
Your local CPD provider via attendance certificate including RCR UK, ESSR (diploma)
(28 hours CPD)

Event Manager:



Global Futuristic Management Services

Submit your interest to get updated flyers or register online at
www.penangmskrad.com

FOREWORD: WHY ATTEND THIS COURSE? 170 MRI & ULTRASOUND VIDEO CASES

Google Search No.1 Best MSK MRI & Ultrasound Course

Dear Radiologist,

The Global Musculoskeletal MRI & Ultrasound Mini Fellowship Course for Radiologists will be held from May 10th to 13th May 2023 at the four star Hotel Maya, Jalan Ampang, Kuala Lumpur Malaysia.

Here are the key features of the Musculoskeletal MRI and Ultrasound Mini Fellowship

1. All radiologists will receive a chance to be tutored by senior Musculoskeletal Radiologists who are experts at Musculoskeletal Ultrasound. All the Musculoskeletal Radiologists have done their Musculoskeletal Fellowships in UK, USA, Europe, Australia and Singapore. They have minimum of 5 years of Musculoskeletal Ultrasound weekly cases.

2. The practical sessions are 3 hours long which will give ample time for hands-on practice. The practical session will start with a demonstration by the Musculoskeletal Radiologists in the first half hour. After getting their initial hands-on practice tuition by the tutor, participants are free to move to any of the groups to observe and practice under other tutors.

3. 3 hours practical sessions each afternoon offer sufficient time and quality hands on training by faculty on our paid models.

4. 170 MSK MRI and MSK Ultrasound covering 95% of common pathology will be shown. This is what you may see in a two-year Musculoskeletal Fellowship but now in 4 days. The videos have been carefully selected and tips and pearls will be shared as the videos are shown. High quality DICOM videos are now being shown during the MRI & Ultrasound video sessions to complement the lectures.

5. You can apply for RCR UK for CPD points using the attendance certificate which states number of hours attended and for Malaysians 20 CPD points from NSR and MMA for APC renewal. There is plenty of time for hands-on practice. Please note that only limited places are available to enable personalized training. The advantage of this congress is that in four days you learn both MSK MRI and MSK Ultrasound. In today's MSK Radiology practice, you will find that MSK Ultrasound has taken a greater role in diagnosis of superficial tendon and ligament pathology and grading of the injury.

6. Focus will be on how we really solve problems in patients with MSK symptoms using one or another modality or both MSK MRI and Ultrasound. Participants will be taught which modality is better for which indication for accuracy of diagnosis. For example, it is far more accurate to use Ultrasound for detection of ankle ligament tendon and ligament tears than MRI as these structures are very small on MRI and often not clearly visualized in the 3mm slices but seen very well on ultrasound and function can be tested with dynamic maneuvers. Emphasis will be on how to grade residual function of a ligament using a new original which translates to relative function of the ligament which is what the Orthopaedic surgeon wants to know and also tendon pathology.

7. For the practical sessions, you will have a choice to be trained at Basic, Intermediate or Advanced Level. Basic level means you have not attended any Basic MSK Ultrasound course and are not doing MSK USS weekly. Intermediate level means you have attended a Basic MSK Ultrasound Course and are practicing MSK ultrasound weekly on patients. Advanced level means you are highly experienced in MSK Ultrasound and would like more specific teaching of different joints.

8. We will provide each participant with a USB which will contain articles on all the major joints, reporting templates, MRI sequence protocols, MRI and USS homework cases, Videos, Powerpoints, E-books, etc. Most of this material has been donated by previous lecturers and my fellows over the years. It has some of the best references to articles on particular topics over the last 10 years and forms part of the curriculum. Learning indeed continues well after the congress until you have read all the articles provided. E books by faculty are also provided.

9. The congress enables a radiologist to report MSK MRI accurately for all common pathology as it concentrates on reporting of 95% of common pathology well. Think about it, what is the point of knowing the course of the sural nerve when you can't even report ACL tears accurately? At the end of the congress, one can also perform basic MSK Ultrasound well and make diagnosis of main and common pathology of most joints. MSK Ultrasound often identifies the real cause of the patients' current symptoms rather than MRI which may be non-specific myriad of new or old abnormalities. However, advanced group can ask advanced queries individually to faculty.

10. On the final day the course will have a bonus of my current experience and knowledge with Interventional joint injections from working as a Consultant Radiologist at Beverly Wilshire and National Sports Institute. Explanation of injectables and how they work, indications, techniques in detail and anatomic positioning of injection will be the focus of the final day. As a radiologist, after this course you will be confident to provide this interventional service which is able to reduce the number of surgeries on patients and also give you the opportunity to earn more doing procedures than by solely doing general reporting of MRI and performing MSK Ultrasound.

11. A Rehabilitation Specialist with expertise at Cross Sectional Anatomy for Muscle injections eg. Botox and also nerve injections will be present at the last practical session.

12. Opportunities for powerpoint electronic paper presentations are available. Kindly submit your standard abstract (not more than 250 words) to the Secretariat for consideration by the Scientific Committee. Further details will be provided following your submission.

13. For ease of registration fee payment for overseas delegates please use WISE transfer after registering on <https://wise.com>. Only if there no WISE in your country then ask for credit card payment via a secure link sent to you via email in Malaysian ringgit. In the last two years there has been no fraud with the use of this system for our webinar payments. Malaysians working in Malaysia get lower rates in hosting country and can pay by direct transfer to CIMB Bank.

14. We have negotiated for special room rates with Hotel Maya valid from May 8th to May 17th 2023. The hotel booking form is in the flyer and download via website from 1st January 2023. Please fill it and send directly to the hotel as per instructions on the booking form. Kindly note that no commissions are taken by the conference organizers for room bookings to keep the room rates low.

15. By attending the Global MSK MRI and USS congress, it is like a new world opens to you and you are no longer afraid of reporting MSK MRI cases and learning the new skills of doing MSK Ultrasound. So don't think twice. Register for the Penang MSK MRI & Ultrasound Congress using the online registration form available at our website www.penangmskrad.com

16. The Global MSK MRI and Ultrasound Course is often No. 1 on Google search out of 2 million searches for best musculoskeletal MRI course or Best MSK Ultrasound course without payment or in first page.

Yours sincerely,

Prof. Dr. John George

MBBS (Adelaide), DMRD (Aberdeen), FRCR (UK) Course Director,
Global MSK MRI and USS Penang Conference

Consultant MSK Radiologist, National Sports Institute of Malaysia

Consultant MSK Radiologist, Orthopaedic Diagnostic and Regenerative Centre, Beverly Wilshire Medical Centre

Fmr Professor & Chief of Musculoskeletal Radiology, University of Malaya Medical Centre

Email: msk.rad@gmail.com

Ex-President of Malaysian Association of Sports Medicine

PROGRAMME

Day One • 10th May 2023• Wednesday

7.30 am	Registration
8.00 am	Briefing and pre-course MCQ self-assessment.
8.30 am	Lecture 1: MRI and Ultrasound Radiological anatomy of the knee with gross anatomy correlation
10.30 am	Tea break
11.00 am	Video Session 1: DICOM MRI and Ultrasound videos of normal and basic to intermediate pathology of the knee (MSK radiologist secrets, tricks of the trade, pearls revealed in all pathology sessions, not in the books, from years of experience)
1.00 pm	Buffet lunch
2.00 pm	Workshop 1: Hands-on Knee Ultrasound (Groups divided into Basic, Intermediate and Advanced)
3.30 pm	Tea break
4.00 pm	Workshop 1 (continued): Hands-on Knee Ultrasound (Groups divided into Basic, Intermediate and Advanced)
5.00 pm	End of session

Day Two • 11th May 2023• Thursday

8.00 am	Review of MRI and Ultrasound Knee Homework Cases given the day before. Good review session of application of principles studied the day before.
8.45 am	Lecture 2: Normal MRI and Ultrasound Radiological anatomy of the shoulder with gross anatomy correlation
10.30 am	Tea break - Oral paper presentations
11.00 am	Video Session 2: DICOM MRI and Ultrasound videos of normal and basic to intermediate pathology of the shoulder
1.00 pm	Photo Session followed by buffet lunch
2.00 pm	Workshop 2: Hands-on Shoulder Ultrasound
3.30 pm	Tea Break
4.00 pm	Workshop 2 (continued): Hands-on Shoulder Ultrasound
5.00 pm	Close of session

Day Three • 12th May 2023• Friday

8.00 am	Review of the MRI and Ultrasound Shoulder homework given the day before
8.40 am	Lecture 3: Normal MRI and Ultrasound Radiological anatomy of the ankle and foot with gross anatomy correlation
10.00 am	Video Session 3: DICOM MRI and Ultrasound videos of normal and basic to intermediate pathology of the ankle and foot
10.30 am	Tea break
11.00 am	Lecture 4: Ultrasound of elbow and wrist with MRI correlation and Ultrasound of Carpal tunnel
12.00 pm	Video Session 4: DICOM MRI and Ultrasound videos of the elbow, wrist and carpal tunnel
1.00 pm	Buffet Lunch
2.00 pm	Workshop 3: Ultrasound Hands-on Ankle and Wrist, Elbow and Wrist Ultrasound, and Carpal tunnel
3.30 pm	Tea Break
4.00 pm	Workshop 3 (continued) : Ultrasound Hands-on Ankle and Wrist, Elbow and Wrist Ultrasound, Carpal tunnel
5.00 pm	Close of session

Day Four • 13th May 2023• Saturday

8.00 am	Review of the MRI And Ultrasound Ankle, Elbow and Wrist homework given the day before
9.00 am	Lecture 5 : Ultrasound of common arthropathy, Ultrasound of muscle injury
10.00 am	Lecture 6: Role of injectables in joint injury
10.30 am	Tea Break
11.00 am	Video Session 5: Videos of common arthropathy, Muscle Injury and Injectables.
12.00 pm	Lecture 8: MRI of Hip Joint. Post-Course MCQ.
1.00 pm	Buffet Lunch
2.00 pm	Workshop 4: Hands on arthropathy and muscle injury. Hands-on practical session for review of all joints. Chance to ask demonstrators anything you are not sure. A Rehabilitation specialist on nerves and cross sectional muscle ultrasound will be present specially at this session.
3.30 pm	Tea Break
4.00 pm	Practical Ultrasound assessment, closing remarks and Collection of Certificates

"This is a great course with comprehensive, excellent and well-prepared learning materials, enthusiastic and knowledgeable teachers plus plenty of hands-on practice on the ultrasound. Homework cases are very useful and practical. Highly recommend!".

Dr. Yu Wen Ming, Hong Kong

"This is a great experience to further enhance your knowledge in MSK imaging, with excellent hands-on opportunities and practical tips on image interpretation and ultrasound screening. Great lectures and facilitators. Thank you everyone!".

Dr. Stephanie Ang, Philippines

"I totally enjoyed being in this course. The practical knowledge I gained is immense and it can be definitely translated to clinical practice, which remains the highlight of this course. Hands-on workshop with small group teaching was very beneficial."

Dr. S. Vasanthapriya, Malaysia

"Perfect course for those who are interested in MSK radiology. It covers a broad spectrum of MSK topics and plenty of hands-on experience. Credits to Prof George who is knowledgeable and humorous, his lectures never disappoint and were full of laughter. Would certainly recommend to everyone who likes MSK radiology."

Dr. Stephen Wong, Hong Kong

"I would highly recommend this course as the faculty are extremely knowledgeable and patient in teaching. Also the lectures are very comprehensive with many pearls and pitfalls highlighted."

Dr. Jaspreet Singh, Singapore

"This conference provides a very nice fusion of MRI and ultrasound to better enforce the knowledge and understanding of MSK imaging. The session is easily understandable and is recommended for beginners and advanced MSK radiologists. The hands-on sessions and lectures are wonderful."

Dr. Mark Anthony, Philippines

"It is a very informative course with very good hands-on experience. This is the best practical course I have ever had."

Dr. Zuhudha Hussain, Maldives

"This congress really helped me to have a strong foundation in MSK imaging especially the ultrasound. Excellent lectures with ultrasound and MRI correlation of normal anatomy and pathology."

Dr. Diana Garcia, Philippines

"This congress is one of the best platforms for training of MSK."

Dr. Nazma Farzana, Bangladesh

Overview:

This intensive hands-on course allows radiologists to report on basic MSK MRI and perform screening and/or diagnostics ultrasound with high accuracy. Homework, together with a reporting template, will be given at the end of each day. Numerous MRI and USS videos are specially chosen as they show the pathology that is missed in common day to day reporting resulting in low accuracies even by those who think they are already reporting 95% accurately. Practical ultrasound sessions are divided into Basic, Intermediate and Advanced levels of expertise.

The course will emphasize practical tips and pearls not found in textbooks. The demonstrators consist of well-established teachers and trainers from Asia and Europe who have done thousands of Musculoskeletal ultrasound cases for diagnosis and also interventional cases. Accurate diagnosis based on clinical history, simple physical stress tests and imaging findings will be highlighted for ultrasound. Limited places available to enable small group hands-on training.

Materials & Deliverables:

1. 1 x high quality colour photoprint of powerpoint lecture slides (2 volumes) and 1x ultrasound technique workbook worth USD200 including intellectual property royalties.
2. USB thumbdrive containing 8GB of data resources worth USD200.
3. One ultrasound demonstrator to maximum 7 participants for quality hands-on time.

Faculty that have confirmed:

Prof. Dr. John George (Course Director)

MBBS (Adelaide), DMRD (Aberdeen), FRCR UK

Senior Consultant MSK Radiologist, National Sports Institute of Malaysia since 1998 Commonwealth Games

Senior Consultant MSK Radiologist, Orthopaedic Diagnostic and Regenerative Centre, Beverly Wilshire Medical Centre

Fmr Professor & Chief of Musculoskeletal Radiology, University of Malaya Medical Centre, Malaysia 1998-2019

Fmr President of Malaysian Association of Sports Medicine 2010-2011

Dr. Niraj Dubey, FRCR (UK)

Senior Consultant Musculoskeletal Radiologist

Singapore Health Authority

Dr. Ashutosh Prakash, Fellowship in Musculoskeletal Imaging and Interventions

Imaging @ Olympic Park, Melbourne (Australia)

Senior Consultant Radiologist

Tan Tock Seng Hospital, Singapore.

Adj / Asst Professor, LKC School of Medicine, Singapore

Dr. Mathew George, FRCR (UK)

Senior Consultant MSK Radiologist

Associate Professor

Pushpagiri Medical Hospital, India

Dr. Nazrila Hairiana, Fellowship in MSK Radiology

Australian Sports Institute, Canberra (Australia)

Senior Consultant MSK Radiologist

Hospital Putrajaya, Malaysia

Dr. Nurul Aida, MMED Radiology (UKM)

Senior Consultant MSK Radiologist

Kuala Lumpur General Hospital, Malaysia

3000 bed hospital with Orthopaedics and Sports Medicine.

Location:

The congress venue is at Hotel Maya Kuala Lumpur which is strategically located a few Mins From Petronas Twin Towers, KL's Main Commercial & Shopping District. Hotel Maya Kuala Lumpur is an Urban Resort that fusions the neighborhood and convenience of being in Kuala Lumpur's most central location with the quiet, passionate extravagance of a harmonious, deluxe resort. A few minutes walking distance from Petronas Twin Towers, Kuala Lumpur's main commercial and shopping district, Hotel Maya Kuala Lumpur is like being away from it all and right in the heart of it all at once.



Who should attend this Congress?

Radiologists who have some or no knowledge of the basics of MSK Ultrasound technique & basic MRI, and who would like to learn how to report on basic MSK MRI with high accuracy and perform screening and/ or diagnostics ultrasound with confidence.

Congress Pre-Requisite:

Basic level – For delegates who have not attended any Basic MSK Ultrasound course and are not performing MSK ultrasound weekly on patients.

Intermediate level - For delegates who have attended a Basic MSK Ultrasound Course and are performing MSK ultrasound weekly on patients.

Advanced level - For delegates who are highly experienced in MSK Ultrasound and would like more specific teaching of different joints.

Accreditation:

This event has been accredited 20 CPD points by National Specialist Register (Event ID: 21815). You can also apply to RCR UK, ESSR diploma and your National accrediting bodies.

Ultrasound providers:



Online registration & testimonials:
www.penangmskrad.com

Guidelines for oral presentations:

1. Submit your abstract (of not more than 250 words) for consideration by the Scientific Committee. Acceptance of your paper will be provided within a week of submission. Deadline 28th February 2023.
2. Please note that presentations are subject to slot availability and hence early submission of abstract is encouraged.
3. All presenters must settle their registration fees before getting official confirmation letter of acceptance.
4. The presentation session will be held during the tea breaks of the Course. You will be informed of the day of your presentation via email two weeks before the Course.
5. Your presentation should be prepared as a single Microsoft PowerPoint file in standard PowerPoint file format (.ppt or .pptx). The file is to be brought in a thumbdrive / other appropriate medium.
6. For additional audio-visual requirements, please liaise with the course secretariat at least 14 days before the Course. Participants may be charged for any additional equipment used.
7. Kindly note that the official language of the Course is English. Please use sufficiently large fonts and clearly legible typefaces for your presentation and avoid cramming too much information into each slide.
8. You must submit your file via thumbdrive to the congress secretariat before the first lecture on the first day (0830 hrs). Collect your materials (if relevant) by the end of the first day (1730 hrs).

If you have any enquiries, please email: globalfuturistic@gmail.com.

REGISTRATION FEES & PAYMENT

Course Fees:

Individual Rates

Course Fees	Super Early Bird Rate (till 31st January 2023)	Early Bird Rate (till 31st March 2023)	Standard Rate (after 31st March 2023)
Payment Method	Wise Bank Transfer / Credit Card	Wise Bank Transfer / Credit Card	Wise Bank Transfer / Credit Card
Overseas delegate	RM 4980	RM 5250	RM 5600
Malaysian delegate	Direct Bank Transfer Only RM 3980	Direct Bank Transfer Only RM 4200	Direct Bank Transfer Only RM 4500

Group Rates Overseas Delegates

Subsidy (per pax)	
3 pax	RM 50
4 pax	RM 75
5 pax and above	RM 100

Group Rates Malaysian Delegates

Subsidy (per pax)	
Group of 3	RM 100

* No group discounts for super early bird.

Registration:

Registration for this congress is via online at www.penangmskrad.com. Upon submitting the online registration form, kindly send a copy of your details directly to globalfuturistic@gmail.com to ensure that we receive your form. You will receive a response within a week on suitability and availability of places at the congress. If you do not receive a reply within a week, please email us at globalfuturistic@gmail.com to enquire. Kindly refrain from making any payment until receiving a confirmation on acceptance. Malaysians is not by Nationality but Malaysians primarily working in Malaysia.

Terms for group rate subsidies:

Upon identifying colleagues/friends interested in attending the congress, kindly select a group leader to manage correspondence with the congress secretariat. Payment is not made as a group. Kindly note that we will send each group member instructions on how to pay the discounted registration individually.

Acceptance & Placement:

Once your place at the congress has been approved and you have obtained leave from your department, kindly proceed with payment. It is advised that payment be made as soon as possible to secure your place. Please note to apply and secure a place early not to be disappointed as many have been who applied only a month or two before the conference.

Please ensure that your passport has validity of 6 months after entry to Malaysia and you are responsible to get visas, vaccinations etc. We recommend Wise transfer by setting up an account in <https://wise.com> and then sending choosing the required amount in MYR and it will show how much currency to be paid in your local currency via your online secure online banking or credit card. For those who cannot use Wise we will send a secure link to your email to make the payment in MYR.

For Malaysians payment must be made directly to the account below.

For Bank Transfer, kindly follow the Bank Details below. Please note that the course registration fee is not inclusive of travel and accommodation. Kindly use the hotel booking form available on our website to leverage on special delegate room rates. Booking through the hotel booking form will allow you not to pay anything until arrival and cancellation up to a few days before the conference in case of emergency.

Payment Details:

Account name : Global Futuristic Management Services
Bank : Commerce International Merchant Bankers Berhad (CIMB)
Account number : 8002419615
Swiftcode : CIBBMYKLXXX
Bank Address : Commerce International Merchant Bankers Berhad,
227&228 Jalan Bandar 13,
Taman Melawati, 53100, Kuala Lumpur, Malaysia.
Beneficiary Address : 20 Jalan 4, Taman Sri Ukay, Ampang, Selangor 68000, Malaysia.
Contact number : +6011-31843538

Payment Proof:

All delegates paying via bank transfer must send us the proof of payment within three days of making payment. Kindly email a copy of the bank slip or proof of transfer to globalfuturistic@gmail.com with indication of account name that the transfer was made from. Upon receipt of payment into our account, a notice will be sent to your email along with a confirmation letter and e-receipt within one week to confirm your place in the course.

Terms & Conditions:

1. A non-refundable policy applies to course fees if notice of cancellation is given 60 days or less before the commencement of the congress. No refund or credit transfer will be given if there is no quarantine restrictions by Malaysia for you if you are fully vaccinated and allowed to dine in and you just decide you don't want to attend. Only if Malaysia restricts your entry a credit transfer will be offered to the next course but no refunds are possible. Please ensure that you have taken Insurance to cover all possible liabilities and losses as no refunds can be offered for any of your advance payments for anything related to the conference.
2. A refund will be provided if notice of cancellation is given more than 60 days before the congress for new congress registrations. A USD 50 or equivalent in your currency cancellation fee applies.
3. Registration transfers are allowed. No additional fees will be imposed for registration transfers. This includes those holding credit transfers.
4. The congress fee is inclusive of morning and evening teas and a buffet lunch.
5. For overseas payments via bank transfer. This is only if you really cant pay by credit card, kindly find out your local bank charges and include it in the amount transferred. We will advise you of the actual amount we received as sometimes there is another third party that takes some commission that you may be unaware off. We will advise you of any shortage to be paid on site at the conference with proof of what we actually received.
6. A confirmation of placement at the congress is upon receipt of a confirmation letter and electronic receipt. If you do not receive these documents within the duration of a month, kindly email the secretariat immediately to check on your status.
7. Upon making registration fee payment, kindly email the secretariat with proof of transaction along with indication of account name that the transfer was made from so that the secretariat is able to identify your payment. Failure to do so might cause your payment to be attributed to another delegate instead.
8. Do not make payment until and unless you receive a confirmation from the secretariat to proceed. Payments that go through prior to confirmation will not be refunded. In the event that the congress is postponed due to unforeseen circumstances at the last moment due to Covid related reasons or natural disasters etc the congress will not be liable for losses of airfares or any personal expenses of the delegate. Please take out travel and other insurances as needed. Kindly check visa, vaccination and quarantine rules required for your travel to Malaysia and return to your country. No refund will be given for errors in this area on your part.
9. The event management company (secretariat) is not liable for any losses or injuries sustained before, after, or throughout the duration of the congress. Insurance coverage is encouraged as a safety measure.
10. The secretariat reserves the right to make necessary changes to the programme or named faculty as necessary.
11. In case of FORCE MAJEURE, credit transfer will be given as in 2020 in order to allow the company to keep paying its staff and office rentals to run future courses.

MEETING INFORMATION

COURSE VENUE

Hotel Maya Kuala Lumpur,
Address: 138 Jalan Ampang, Kuala Lumpur 50450 Malaysia
Tel No: +603 2711 8866 /+6012 998 3798
Website: www.hotelmaya.com.my

SECRETARIAT

Global Futuristic Management Services
Company Address: Level 41, Vista Tower, The Intermark, 348 Jalan Tun Razak, 50400 Kuala Lumpur, Malaysia.
Tel No: +6011-31843538
Email: globalfuturistic@gmail.com
Website: www.penangmskrad.com

REGISTRATION

Registration is on 10th May 2023 from 7.30am-8.00am. All congress delegates are required to register at the registration desk located outside the congress hall to collect your name badge and congress materials. Please note that no replacements will be made for name badges and congress materials and delegates are liable for any losses.

COURSE LUNCH

The course lunch is Halal and is complimentary for all course delegates. To be entitled to the lunch, delegates must wear their course badge at all times. Buffet lunches will be served at the Coffee House located at the Main Hotel Lobby. Delegates who prefer the vegetarian option and have identified this preference prior to the course will be advised later.

INTERNET ACCESS

Free wireless internet access is available in the course hall and surrounding areas.

MOBILE PHONES

Delegates are requested to put their mobile phones on silent mode during sessions inside lecture halls and workshops.

DRESS CODE

The dress code for the meeting is semi-formal. Delegates are advised to bring along a light jacket as the venue is air-conditioned.

LOST & FOUND

Please take care of all your belongings. The organisers and secretariat will not be held liable in cases of loss, theft or damage to personal belongings. Any found items may be brought to the hotel lobby or kept by the secretariat.

PARKING

Parking is complimentary for hotel guests.

CURRENCY EXCHANGE RATES

The currency exchange rate is currently 1 US dollar = RM4.2 approximately.

SAFETY

Kuala Lumpur is a safe city. Usual caution should however be exercised.

CONGRESS HOTEL ACCOMMODATION BOOKING FORM



Contact: Ms Tengku Maziatul Shima
 Tel. (+603) 2711 8866 Mobile. (+6011 2128 9694)
 E-mail : tengku.shima@hotelmaya.com.my

Please complete this form in CAPITAL letters and send it by fax or email to the Reservation Department
HOTEL MAYA KUALA LUMPUR, 138 Jalan Ampang 50450 Kuala Lumpur, Malaysia

Please use one form per conference participant
 Organised : **GLOBAL FUTURISTIC MANAGEMENT SERVICES**
 10th – 15th May 2023
HOTEL ROOM BOOKING FORM:

FAMILY NAME :	FIRST NAME :	SALUTATION :
Please indicate the name of the person sharing the room:		
NO. OF ADULT/S (INCLUDING YOURSELF):		CHILDREN :
COMPANY :		
ADDRESS :		
CITY :		POST CODE :
COUNTRY :		E-MAIL :
PHONE :		FAX :

BOOKING INFORMATION

Check-in Date :	Check-out Date :
No. of night/s :	
Flight Number / ETA :	Flight Number / ETD:
SINGLE @ 1 BREAKFAST	SHARING @ 2 BREAKFAST
Studio Room at MYR265.00nett per room per night	Studio Room at MYR307.40nett per room per night
Heritage Studio at MYR296.80nett per room per night	Heritage Studio at MYR318.00nett per room per night
Junior Suite at MYR360.40nett per room per night	Junior Suite at MYR381.60nett per room per night

** All rates as above are inclusive of 6% Service Tax. Any changes of tax act by the local authorities will be levied to the Client directly.*

Airport Transfer Charges as below:

Destination	Innova 4 people 4 luggage 27"	Toyota Camry 3 people 3 Luggage 27"	Toyota Hiace 7 people 7 Luggage 27"	Toyota Alphard 3 people 4 Luggage 27"
KLIA > Hotel	RM 180.00+	RM 230.00+	RM 250.00+	RM 400.00+
Hotel > KLIA	RM 180.00+	RM 230.00+	RM 250.00+	RM 400.00+
Subang Airport > Hotel	RM 160.00+	RM 190.00+	RM 200.00+	RM 350.00+
Hotel > Subang Airport	RM 160.00+	RM 190.00+	RM 200.00+	RM 350.00+

* All rates are subject to 6% Service Tax. Any changes of tax act by the local authorities will be levied to the Client directly.
 * 50% surcharged from 11.30pm to 6am
 * Child/baby/booster seat available upon request and chargeable at RM42.40 nett per unit, subject to availability
 * WIFI is provided at all the transport



Additional breakfast at RM 58.00nett Adult / RM 29.00nett Child (5 -12 years old) per person per day
Laundry, dry-cleaning and pressing services exclude from the contract rates
 Extra bed only at RM 70.00nett daily (Not applicable for Studio & Studio Heritage Rooms)
 Extra bed with breakfast at RM 100.00nett daily (Not applicable for Studio & Studio Heritage Rooms)

PAYMENT

I authorise the Hotel to debit my VISA/MasterCard/ Amex (delete as appropriate) of one night room and airport transfer (if any) charges in the event of no show or last minute cancellation (07 days before arrival)

Card Number :	Expiry Date :
ID Number :	Name of Card Holder :

For telegraphic transfer, the bank details are as follows: -

Account Name : SDB Properties Sdn Bhd
Bank : Public Bank Berhad
Bank Address : Menara Public Bank
 146 Jalan Ampang
 50450 Kuala Lumpur
 Malaysia
Account No. : 3 – 1039 352 – 18
Swift Code : PBBEMYKL

A copy of the bank transaction must be forwarded via email as above for our file reference and verification purposes

TERMS AND CONDITIONS

In the event of no show or last minute cancellation (07 days before arrival), one room night will be levied.
Pre and post (03 days prior to the event & 03 days after the event) accommodation rate is offered at the same rate and are subjected to the availability of the rooms. (**Cut-off date of Accommodation by 26th April 2023**)
 Check in time after: 3.00pm / Check out time at: 12.00noon
 An additional of 50% room rate will be applicable for late checkout (i.e.12.00noon.to 6.00pm) and are subjected to availability.
 Checkout after 6.00pm will be subjected to full day rate.
 All rates quoted are in Malaysian Ringgit inclusive of 6% SST
 Please be informed that, with effect from 1 September 2017, the Malaysian federal government will be imposing a Tourism Tax of RM10.00 per room per night on non-Malaysians (Subject to government announcement)
 Room rates quoted above are for single or double occupancy & inclusive of daily buffet breakfast.
 Taxes and Service Charge – The hotel reserves the right to adjust agreed within the contract period in the event of tax alterations by the Government and service charge amendments.

By signing, you confirm that you have read and accept the 'Terms and Conditions'

Card Holder Signature :	Date :
Confirm By (Office Use) :	Confirmation Number :



Global Futuristic Management Services
Company Address: Level 41, Vista Tower,
The Intermark, 348 Jalan Tun Razak,
50400 Kuala Lumpur, Malaysia
Tel No: +6011-31843538
Email: globalfuturistic@gmail.com

